

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>NAME OF COMMITTEE:</b>	<b>DEMOCRATIC SERVICES COMMITTEE</b>
<b>DATE OF MEETING:</b>	<b>17 DECEMBER 2012</b>
<b>TITLE:</b>	<b>COMMITTEE WORK PROGRAMME</b>
<b>AUTHOR:</b>	<b>INTERIM HEAD OF DEMOCRATIC SERVICES</b>

- 1) The Chief Executive reported to this Committee on 18<sup>th</sup> October on the Terms of Reference of this Committee. These were accepted by the Committee and further recommendations made to the County Council to extend the Committee's remit as follows:
- *That it extends the remit of the Committee to undertake responsibilities for the Member training and development programme, including their I.T. skills and support;*
  - *That the Committee holds three general meetings in addition to its Annual Meeting each Municipal Year, with the right to arrange further meetings as required.*

These recommendations were adopted by the Council at its meeting on 6<sup>th</sup> December 2012.

The Committee's focus at present is on Member Training and Development and to take forward the work of the Member Development Working Group. Focus is also on progressing work in relation to meeting the requirements of the Wales Charter for Member Support and Development.

## **2) Moving Forward**

The WLGA are providing peer support to review the Council's progress in meeting the standards set out in the Charter. This requires the Council to undertake a self-assessment of requirements as a basis for the preparation of an action plan to be completed in January 2013. This will guide the timescale for submitting an application for Charter Status and whether this is achievable before May 2013.

As part of the WLGA support assistance is also being provided to review existing working practices, systems and resources to support Members in readiness for the new Council.

It is proposed that the next meeting focuses on the following matters:

- Progress report on Member Development Charter application;
- ICT provision for Members including the Council's web-site to promote democracy;
- Implications to Democratic Services in relation to budget proposals for 2013/14.
- Induction for Members (May 2013 onwards).

**Huw Jones**  
**Interim Head of Democratic Services**  
**07/12/12**